


Multi Factor Authentication for iOS Devices

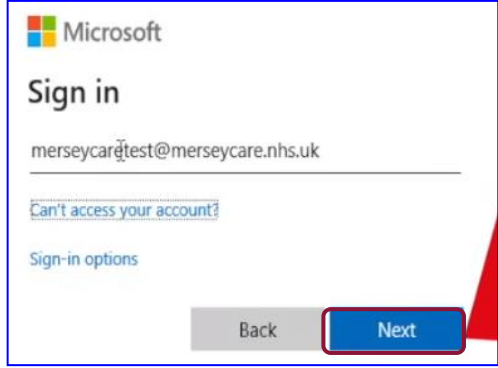

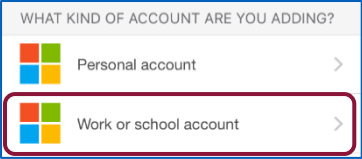
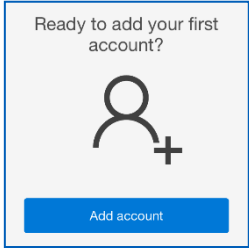
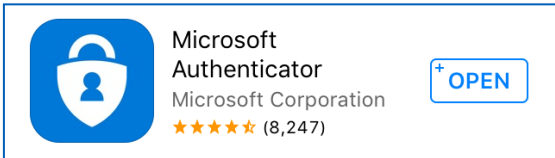


When using a Microsoft Office 365 App, the user is required to complete additional security steps known as Multi Factor Authentication (MFA.)

Quick Reference Guide

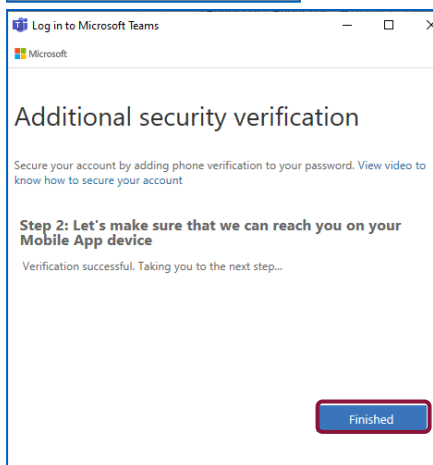
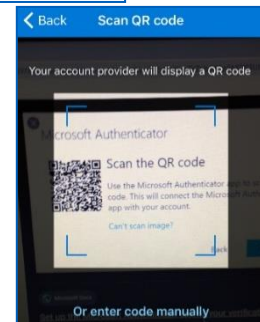
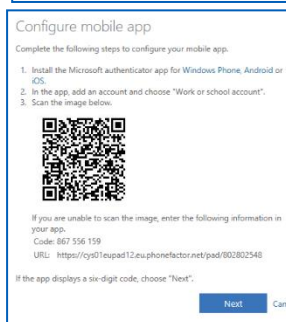
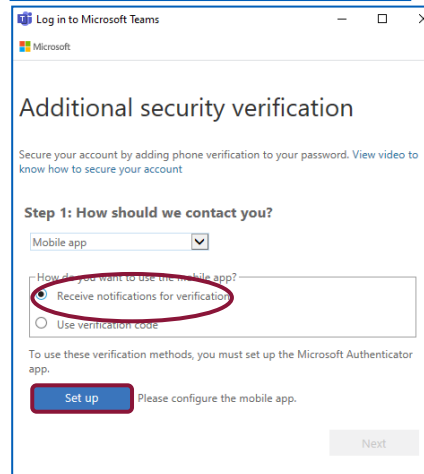
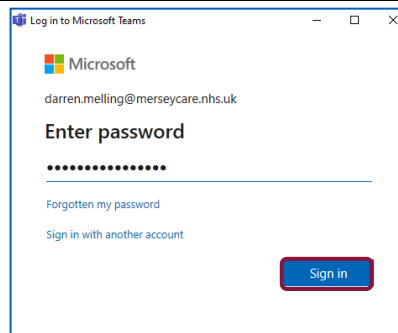
- Install Microsoft Authenticator**
 - Open the App Store
 - Search for Microsoft Authenticator
 - Click Get → Install
- Click Open
-  Allow the App to use the Camera
- Click Add Account → Work or school account


Register

- Open the Email and click on the link to register for MFA
- Login using the work email address and password.
- Click Next



- Enter the **password** used for signing in to **Windows**
- Click **Sign In**
- On the **More information is required** screen, click **Next**.
- **Step 1:** Select **Mobile App** from the drop down
- **Step 2:** Select **Require Notifications for Verification**
- Click **Set Up**
- Point the **device camera** at the **QR Code** on the computer screen
- After a short period, the verification will complete.
- Click **Finished**



 Do not delete the **Authentication App** from the mobile phone as it may be needed for **Verification** at some point in the future.

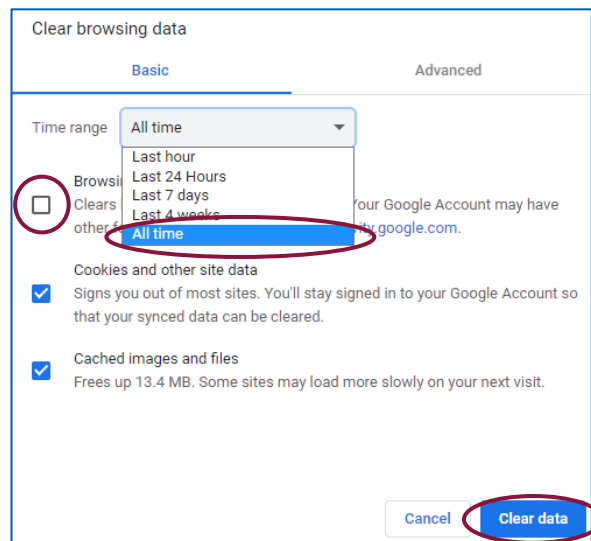
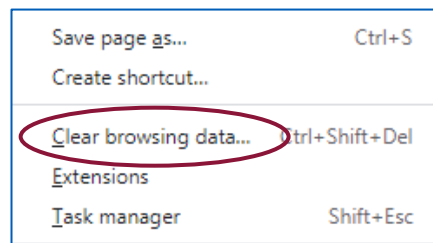
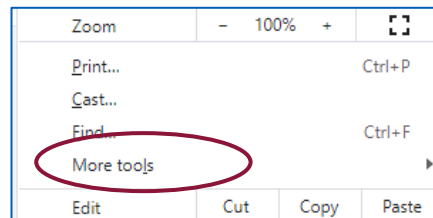
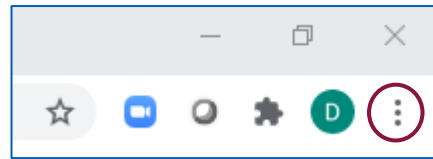


Troubleshoot

If the system automatically signs you in:

Google Chrome

- Open Chrome
- Select the **three dots** from the top right of the browser
- Select **More Tools**
- Select **Clear Browsing Data**
- Change the drop down to **All time**
- Untick the **Browsing History** option
- Select **Clear Data**



Try the authentication process again.

To book training or speak to a trainer, please get in touch via:
e training@imerseyside.nhs.uk